

Official Transcript Request Form

Transcripts **must** be on file in the Admissions Office on the appropriate campus before you will be allowed to register for classes.

Please check the appropriate campus where you wish your transcript to be forwarded.

Students who plan to attend EMCC on the main campus at Scooba, Meridian Naval Air Station, Macon Extension, or at Columbus Air Force Base, must have their transcript(s) forwarded to the address below:

EAST MISSISSIPPI COMMUNITY COLLEGE
OFFICE OF ADMISSIONS
P.O. BOX 158
SCOOBA, MS 39358
(662) 476-5041

Students who plan to attend EMCC on the Golden Triangle campus must have their transcripts forwarded to the address below:

EAST MISSISSIPPI COMMUNITY COLLEGE
OFFICE OF ADMISSIONS
P.O. BOX 100
MAYHEW, MS 39753
(662) 243-1926

***** PLEASE PRINT *****

School or College attended

Date of attendance or graduation

Address of High School or College: _____

City _____ State _____ Zip _____

Name Enrolled Under: _____

Date of Birth: _____ Social Security Number: _____

Current Student Address: _____

Date: _____ Signature: _____

***** STUDENT INFORMATION *****

DO NOT MAIL THIS FORM BACK TO EMCC - COMPLETE IT AND MAIL IT TO ALL SCHOOLS & COLLEGE(S) YOU PREVIOUSLY ATTENDED. MAKE SURE YOU INCLUDE THE APPROPRIATE TRANSCRIPT FEE WHEN MAKING YOUR REQUEST.

HIGH SCHOOL TRANSCRIPTS MUST INCLUDE GRADUATION DATE AND EITHER THE SCHOOL SEAL OR SIGNATURE OF SCHOOL OFFICIAL.